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June 11, 2008 (Agenda)

Contra Costa Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Municipal Service Reviews/Sphere of Influence Updates Status Report

Dear Commissioners:

DISCUSSION

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that on or before January 1, 2008, and every five years thereafter, LAFCO, as necessary, review and update the sphere of influence (SOI) of each local agency. As part of the SOI updates, LAFCO must prepare a corresponding Municipal Service Review (MSR) to determine the range and adequacy of governmental services provided. The MSR serves as an important tool for LAFCO in fulfilling its legislative mandates to oversee the logical development of local government agencies and extension of municipal services.

In 2003-04 the Commission completed baseline MSRs for approximately 50 special districts, and updated SOIs for a number of these districts.

In 2006, Contra Costa LAFCO initiated additional baseline MSRs covering health care, water, wastewater, city and miscellaneous services. The Commission is using a combination of outside consultants and LAFCO staff to prepare MSRs and SOI updates. To date, the health care and most water and wastewater MSRs/SOI updates are complete or nearing completion. The sub-regional reviews covering city and miscellaneous services are underway and are expected to be complete by October 2008. A complete listing and MSR status for all agencies is provided in Attachment 1.

In accordance with the CKH Act, LAFCO will initiate the second round of MSRs/SOI updates. For those agencies where an SOI update is not necessary, a cursory review will be performed. However, for the agencies where an SOI update may be needed, a comprehensive update will be conducted.

In conjunction with the MSRs, LAFCO must prepare written determinations on a range of issues. Legislation was recently enacted (AB 1744) which streamlines these determinations, as summarized in the table below. All MSRs initiated after January 1, 2008 are subject to these new factors.

Prior MSR Determinations

1. Infrastructure needs or deficiencies
2. Growth and population projections for the affected area
3. Financing constraints and opportunities
4. Cost avoidance opportunities
5. Opportunities for rate restructuring

6. Opportunities for shared facilities
7. Government structure options, including advantages and disadvantages of consolidation or reorganization of service providers
8. Evaluation of management efficiencies
9. Local accountability

New Determinations

1. Growth and population projections for the affected area
2. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies
3. Financial ability of agencies to provide services
4. Status of, and opportunities for, shared facilities
5. Accountability for community service needs, including governmental structure and operational efficiencies
6. Any other matter related to effective or efficient service delivery, as required by commission policy

FINANCING

The second round MSRs/SOI updates were discussed with the Commission in March 2008, in conjunction with the preliminary budget hearing. The Final FY 2008-09 LAFCO budget includes funding to prepare comprehensive MSR/SOI updates for fire and reclamation districts.

RECOMMENDATION

Receive report and provide input as desired.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment

CONTRA COSTA LAFCO

Status of Municipal Service Reviews/Sphere of Influence Updates June 2008

Local Agency	MSR/SOI Status	Comments	Second Round Update
<u>Cities</u>			
City of Antioch	Underway; anticipated completion Sept 2008	East County Sub-Regional MSR	2013-14
City of Brentwood	Underway; anticipated completion Sept 2008	East County Sub-Regional MSR	2013-14
City of Clayton	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Concord	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Danville	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of El Cerrito	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
City of Hercules	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
City of Lafayette	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Martinez	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Moraga	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Oakley	Underway; anticipated completion Sept 2008	East County Sub-Regional MSR	2013-14
City of Orinda	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Pinole	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
City of Pittsburg	Underway; anticipated completion Sept 2008	East County Sub-Regional MSR	2013-14
City of Pleasant Hill	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Richmond	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
City of San Pablo	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
City of San Ramon	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
City of Walnut Creek	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14

Local Agency	MSR/SOI Status	Comments	Second Round Update
<u>Cemetery Districts</u>			
Alamo-Lafayette Cemetery District	MSR/SOI Update (<i>affirmed</i>) Feb 2004		2009-10
Byron-Brentwood-Knightsen-Union Cemetery District	MSR/SOI Update (<i>affirmed</i>) Feb 2004		2009-10
<u>Community Service Districts</u>			
Crockett CSD	Underway; anticipated completion Sept 2008	Formed July 2006; West County MSR	2013-14
Diablo CSD	Underway; anticipated completion Sept 2008	Central County Sub-Regional MSR	2013-14
Dublin San Ramon CSD	N/A	Alameda LAFCO is principal	
Kensington Police Protection and CSD	Underway; anticipated completion Oct 2008	West County Sub-Regional MSR	2013-14
Town of Discovery Bay CSD	MSR/SOI Update (<i>affirmed</i>) May 2006	Agency review	2011-12
Town of Knightsen CSD	Underway; anticipated completion Sept 2008	Formed May 2005; East County Sub- Regional MSR	2013-14
<u>County Service Areas</u>			
CSA D-2 (Drainage - Walnut Creek)	MSR May 2004; no SOI update		2009-10
CSA EM-1 (Countywide – Emergency Medical)	No previous MSR/SOI update	2008-09 countywide fire/emergency service MSR	2008-09
CSA L-100 (Countywide - Streetlighting)	No previous MSR; SOI <i>affirmed</i> Nov 2003		2009-10
CSA LIB-2 (Library - Rancho El Sobrante)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA LIB-10 (Library - City of Pinole)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA LIB-12 (Library - Town of Moraga)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA LIB-13 (Library - Cities of Concord and Walnut Creek)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-1 (Misc Services - Delta Ferry)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-16 (Misc Services – Community of Clyde)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-17 (Misc Services - Tara Hills, Montlvin Manor, West Contra Costa)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-20 (Misc Services - View Pointe Subdivision)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-23 (Misc Services - San Ramon, Blackhawk, Danville)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-28 (Misc Services – Bethel Island)	MSR/SOI Update (<i>zero SOI</i>) Dec 2007	Countywide Water/Wastewater MSR	2013-14 (third round)
CSA M-29 (Misc Services – San Ramon, Dougherty Valley)	MSR/SOI Update (<i>affirmed</i>) Feb 04	Commission anticipates dissolution	2009-10

Local Agency	MSR/SOI Status	Comments	Second Round Update
CSA M-30 (Misc Services – Alamo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA M-31 (Misc Services – Pleasant Hill)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA P-1 (Police Protection – Crockett)	No previous MSR/SOI update		2009-10
CSA P-2 (Police Protection – Zone A – Blackhawk, Zone B - Alamo)	No previous MSR/SOI update		2009-10
CSA P-5 (Police Protection – Roundhill)	No previous MSR/SOI update		2009-10
CSA P-6 (Police Protection – Unincorporated Area)	No previous MSR/SOI update		2009-10
CSA R-4 (Recreation – Moraga)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-7A (Recreation – Alamo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-9A (Recreation - El Sobrante)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA R-10 (Recreation – Rodeo)	MSR/SOI Update (<i>affirmed</i>) Feb 04		2009-10
CSA RD-4 (Roads - Bethel Island)	Underway; anticipated completion Sept 2008	2008 East County Sub-Regional MSR; 2004 MSR/SOI Update postponed	2013-14
CSA T-1 (Transit – San Ramon)		Formed Mar 2006	2011-12
<u>Fire Service</u>			
Contra Costa County Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
Crockett-Carquinez Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
East Contra Costa Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
Kensington Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
Moraga-Orinda Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
Rodeo-Hercules Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
San Ramon Valley Fire Protection District	MSR/SOI Update (<i>affirmed</i>) Apr 2004	2008-09 countywide fire/emergency service MSR	Comprehensive update 2008-09
<u>Health Care Districts (HCDs)</u>			
Los Medanos HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR	2012-13
Mt. Diablo HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR; annual progress report required	2012-13
West Contra Costa HCD	MSR/SOI Update (<i>affirmed</i>) Aug 2007	Countywide healthcare MSR; annual progress report required	2012-13

Local Agency	MSR/SOI Status	Comments	Second Round Update
<u>Irrigation</u> Byron-Bethany Irrigation District	N/A	San Joaquin LAFCo is principal	
East Contra Costa Irrigation District	MSR Dec 2007; SOI Update (<i>affirmed</i>) Mar 2008	Countywide Water/Wastewater MSR	2013-14
<u>Mosquito Abatement</u> Contra Costa Mosquito and Vector Control District	No previous MSR; SOI <i>affirmed</i> Nov 03		2009-10
<u>Municipal Improvement</u> Bethel Island Municipal Improvement District	Underway; anticipated completion Sept 2008	East County Sub-Regional MSR	2013-14
<u>Municipal Utility</u> East Bay MUD	N/A	Alameda LAFCo is principal	
<u>Reclamation Districts (RD)</u> RD 799 (Hotchkiss Tract)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR; Commission previously discussed possible consolidation of reclamation districts	Comprehensive update 2008-09
RD 800 (Byron Tract)		2008-09 countywide reclamation service MSR; 2004 MSR/SOI Update postponed	Comprehensive update 2008-09
RD 830 (Jersey Island)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2024 (Orwood and Palm Tracts)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2025 (Holland Tract)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2026 (Webb Tract)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2059 (Bradford Island)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2065 (Veale Tract)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2090 (Quimby Island)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2117 (Coney Island)	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2121	MSR June 2004; no SOI update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2122 (Winter Island)	No previous MSR/SOI Update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09
RD 2137	No previous MSR/SOI Update	2008-09 countywide reclamation service MSR	Comprehensive update 2008-09

Local Agency	MSR/SOI Status	Comments	Second Round Update
<u>Park & Recreation</u>			
Ambrose Recreation & Park District	No previous MSR/SOI Update		2009-10
East Bay Regional Park District	N/A	Alameda LAFCo is principal	
Green Valley Recreation & Park District	Agency MSR/update underway; anticipated completion July 2008	Initiated in 2003; not completed	2008-09
Pleasant Hill Recreation & Park District	MSR June 2004; no SOI update		2009-10
Rollingwood-Wilart Recreation & Park District	No previous MSR/SOI Update		2009-10
<u>Resource Conservation</u>			
Contra Costa Resource Conservation District	No previous MSR; SOI <i>affirmed</i> Nov 03		2009-10
<u>Wastewater</u>			
Byron Sanitary District	MSR/SOI Update (<i>affirmed</i>) May 2006	Agency review	2011-12
Central Contra Costa Sanitary District	MSR Apr 2008; SOI update pending	Countywide Water/Wastewater MSR	2013-14
County Sanitation District 6 (Alhambra Valley)	MSR/SOI Update (<i>zero SOI</i>) Apr 2008	Countywide Water/Wastewater MSR	2013-14
Delta Diablo Sanitary District	MSR Dec 2007; SOI update pending	Countywide Water/Wastewater MSR	2013-14
Ironhouse Sanitary District	MSR/SOI Update (<i>reduced</i>) Dec 2007	Countywide Water/Wastewater MSR	2012-13
Mt. View Sanitary District	MSR/SOI Update (<i>affirmed</i>) Apr 2008	Countywide Water/Wastewater MSR	2013-14
Rodeo Sanitary District	Underway; anticipated completion Aug 2008	Countywide Water/Wastewater MSR	2013-14
Stege Sanitary District	Underway; anticipated completion Aug 2008	Countywide Water/Wastewater MSR	2013-14
West County Wastewater District	Underway; anticipated completion Aug 2008	Countywide Water/Wastewater MSR	2013-14
<u>Water</u>			
Contra Costa Water District	MSR Apr 2008; SOI update pending	Countywide Water/Wastewater MSR	2013-14
Diablo Water District	MSR/SOI Update (<i>reduced</i>) Dec 2007	Countywide Water/Wastewater MSR	2012-13